



Byrchall High School

Careers Education
and Guidance Handbook

Byrchall High School

Parents' Guide

Careers Education and Guidance

You have a big influence on the career decisions of your child – how can we work together?

You can help by:

- ❖ Giving feedback when your child does something well
- ❖ Listening carefully to their ideas
- ❖ Encourage family and friends to talk about their work
- ❖ Helping them to go to events, visit careers libraries, take part in work experience
- ❖ Encourage them to try out new experiences - joining groups/activities, Saturday jobs
- ❖ Giving advice without pressure
- ❖ Offering support – without doing everything for them
- ❖ Looking at their career action plan and discussing what it says
- ❖ Encouraging them to seek help and ask questions

The school will help by providing Careers Education and Guidance which will enable them to:

- ❖ Make option choices in Year 8
- ❖ Find out about options at 16/19
- ❖ Find out about the world of work and jobs
- ❖ Match interests and abilities to career ideas
- ❖ Use the careers library and careers information
- ❖ Make decisions about the future
- ❖ Draw up a career action plan
- ❖ Apply for courses/training/or jobs
- ❖ Go for interviews with confidence
- ❖ Seek further help when they leave when they leave school/college

As a parent you are entitled to:

- ❖ Know how your child's progress at school will affect their decisions
- ❖ Talk to the careers advisor to find out information about careers
- ❖ Come to parents evenings or events which discuss Careers Education and Guidance
- ❖ Attend you child's careers interview if you wish
- ❖ See a copy of their careers action plan
- ❖ Find out more about how you can support your child at this time
- ❖ Find out what progress is being made with applications

Your Career....

Making the most of it

To help you make the most of your career Byrchall High School will work with its partners to provide:

Careers Education and Guidance

So that you will be able to:

- ❖ Make option choices in Year 8
- ❖ Find out about options at 16
- ❖ Match your interests and strengths to possible careers
- ❖ Use the careers library to find out information
- ❖ Make decisions about the future
- ❖ Draw up a career action plan
- ❖ Apply for courses, training or jobs
- ❖ Go for interviews with confidence
- ❖ Seek further help when you leave

Byrchall High School is behind you all the way!!

Where to find help:

Careers Adviser:	Julie Tindall
Careers Leader:	Andrew Rastrick

Welcome to your own careers personal advisor

Your own careers personal advisor helps young people by providing impartial information, advice, guidance and support on any issue of concern. Whether they have questions or worries about careers, education and learning, getting a job, money, housing, health matters, or your legal rights, she can help!

Careers Personal Advisor

The Careers Personal Advisor working in school is **Julie Tindall**.

She will be in school every Wednesday.

How can she help?

She can help:

- ❖ By discussing option choices in year 8 and option choices after year 11
- ❖ To apply for college courses
- ❖ To apply for jobs, apprenticeships and training places
- ❖ With job hunting, CV's application forms and interview preparation
- ❖ By talking through more personal things such as health, home life or relationships which might be affecting you

Julie is impartial and offers a free and confidential service to all students.

Arrangements to see Julie Tindall

You can contact Julie by speaking to your form tutor to arrange an appointment, or call in to the careers drop-in sessions on Wednesday lunch times.

Check the web links on the Byrchall High School home page for useful careers advice.