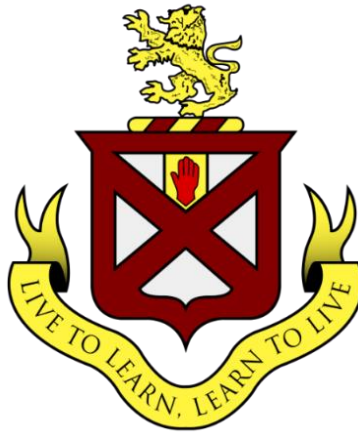




Byrchall High School Provider Access Policy Statement

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1. Aims

At Byrchall High School we aim to provide all pupils from year 7 to 11 with meaningful opportunities to explore a wide range of future options.

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a provider who is given access

As a school we aim to:

- Develop knowledge and awareness among our pupils of all career pathways available to them, including technical qualifications and apprenticeships
- Support pupils in learning more about opportunities for education and training outside of school, before they make crucial choices about their future options
- Reduce drop-out from courses and avoid the risk of pupils becoming NEET (not in education, employment or training)

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

2.1 Encounters with technical education or training providers

- Careers Fair
- Future Ready Days for year groups
- Department Focus Weeks
- Technical/vocational tasters at local college/s, training providers
- Preparation for Success Evenings
- Mock interview day
- Training provider assemblies
- Independent Careers assemblies including technical education presentation

- Options taster sessions

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in:

- Section 42B of the [Education Act 1997](#)
- [Education and Skills Act 2008](#)
- [The School Information \(England\) Regulations 2008](#)
- The [Skills and Post-16 Education Act 2022](#)
- Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#)

This policy shows how our school complies with these requirements.

3. Pupil entitlement

All pupils in years 7 to 11 at Byrchall High School are entitled to:

- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses
- Have a minimum of 6 encounters with providers

These encounters must happen for a reasonable period of time during the standard school day.

As a school we can provide complementary experiences but encounters outside of school hours won't count towards these requirements.

We offer our pupils the encounters set out above, in line with the requirements.

Access to providers is available and promoted to allow all pupils to access information about other providers of further education and apprenticeships. We are committed to encouraging all pupils to make decisions about their future based on impartial information.

Pupils in years, 7, 8 and 9

All pupils in these year groups are offered:

- 2 encounters with education and training providers
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9 but events may take place in Year 7

Pupils in year 10 and 11

All pupils in these year groups are offered, as a minimum:

- 2 encounters with education and training providers
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

3.1 Meaningful encounters with providers

Our school is committed to providing meaning encounters for all pupils.

A meaningful encounter:

- Is where the pupil can explore what it is like to learn, develop and succeed in that environment
- Involves meeting both staff and learners/trainees
- Has a clear purpose
- Is underpinned by learning outcomes that are appropriate to the needs of the pupil
- Involves a 2-way interaction between the pupil and the provider
- Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the pupil to reflect on the insights, knowledge or skills gained through the encounter

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact **Andrew Rastrick, Careers Leader**

Telephone: 01942 728221 Email: arastrick@byrchall.wigan.sch.uk

4.2 Information we ask from providers

As a school we ask each provider to provide the following information for our pupils:

- Information about your provision and the approved qualifications or apprenticeships you offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with you is like
- Answers to any questions from pupils

4.3 Opportunities for access

There are a number of events, integrated into our careers programme, that offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to our **Careers Leader, Andrew Rastrick** to identify the most suitable opportunity for you.

We've provided some examples:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	Careers Fair Preparation for Success evening	Learn to Live day National Careers Week Humanities focus week	English/MfL focus week Arts week
YEAR 8	Careers Fair Design Technology focus week	Learn to Live day National Careers Week	Performing Arts Focus Week Arts week

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 9	Careers Fair Preparation for Options taught sessions Science focus week	Learn to Live day Preparation for Success evening Future skills taster events Maths Focus week	No encounters – encounters must have taken place by 28 February
YEAR 10	Post-16 technical education options assembly with a general further education college Life skills – work experience preparation sessions Assembly and tutor group opportunities – employability skills Preparation for Success Evening	Learn to Live day Technical/vocational tasters at local college/s, training providers National Careers Week	Live to Learn: Future Ready day including Work experience preparation sessions Work experience Technical/vocational tasters at local college/s, training providers Arts week
YEAR 11	Careers Fair Post-16 provider open evenings Post-16 apprenticeships assembly Meetings with careers adviser Post-16 applications Preparation for Success Evening	Learn to Live day Mock interview day Apprenticeships – support with applications	No encounters – encounters must have taken place by 28 February Confirmation of post-16 education and training destinations for all pupils

4.4 Live online encounters

We will consider requests for live online encounters with providers, which may be broadcast into classrooms or the school assembly hall. We will need to carry out technology checks in advance to make sure systems are compatible.

4.5 Granting and refusing provider access requests

Each access request will be considered on a case-by-case basis.

We will grant access requests where there is opportunity for a positive contribution to our careers programme and are in the best interests of the students.

4.6 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. You can find the policy on the school website or contact the school office to request a copy.

Education and training providers will be expected to adhere to this policy.

4.7 Premises and facilities

We will provide an appropriate room or assembly hall, with the necessary equipment providers require to carry out their visit effectively – details will be agreed with the provider.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Leader.

Providers will be met and supervised by a member of staff who will facilitate their visit.

5. Working with parents and carers

We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school. All details regarding upcoming events and activities will be communicated to parents via our Synergy Communication Portal and social media.

If you would like to speak to the school about encounters with providers, please contact Andrew Rastrick, Careers Leader on 01942728221.

We also welcome feedback from parents and carers to help improve our offer of encounters with providers.

We survey parents after events and welcome individual feedback via Synergy.

6. Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

- Winstanley College
- St John Rigby College
- Wigan and Leigh College
- Carmel College
- St Helens College
- Warrington and Vale Royal College
- Wigan Athletic
- Wigan Warriors
- Priestley College
- Myercough College
- Runshaw College
- GM Higher
- Coaching Connexions
- Growth Company
- Alliance
- Waterside
- Fir Tree Fisheries
- GK Training

7. Pupil destinations

Last year, our year 11 pupils moved to a range of providers after school, including:

- Winstanley College
- St John Rigby College
- Wigan and Leigh College
- Carmel College
- St Helens College
- Warrington and Vale Royal College
- Priestley College
- Myercough College

- Runshaw College
- Wigan Athletic

8. Complaints

Any complaints related to provider access can be raised following the school complaints procedure. This is available on request via the Head teacher's PA.

9. Links to other policies

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy
- Complaints policy
- SEND policy

10. Monitoring arrangements

Our school's arrangements for managing the access of education and training providers to pupils are monitored by **Andrew Rastrick**.

This policy will be reviewed by **Tracey Wilkinson, Assistant Head**, annually and approved by the governing board at every review.